

FULLY QUALIFIED RESTORATION Application form

To re-join the GOC fully qualified register you need to do the following things:

1. Earn the required number of CET points
2. Submit the electronic restoration form:
https://www.optical.org/en/Registration/Restoring_to_the_registers/full-registrants.cfm
3. Submit by email or post to us the Restoration Identification Form found on the webpage above.
4. Pay the invoice we issue for your restoration and annual retention fee

If you have any questions

Email	registration@optical.org
Write to	General Optical Council, Registration Department, 10 Old Bailey London EC4M 7NG
Telephone	+44 (0)20 7580 3898, option 1 Mon to Thu 09.00-17.00, Fri 09.00-16.45
Website	www.optical.org

Section 1 – Contact details

Your full name, home town and practice address (if provided) will appear on the public register and may be available to third parties.

We need you to provide an email address as this is how you will receive confirmation of your restoration and other important communications from us. This is also how you will log into the MyGOC area of the website.

On occasion we must send out communication by post. You must select whether your home or practice address will be our registered address for correspondence with you. It should be a reliable address so that important communications can reach you without delay.

You must notify us of any changes to your address or email by using the MyGOC area on our website or in writing to registration@optical.org. You should also notify us of any change of name as soon as possible. You can do this by enclosing a certified photocopy of the change of name deed or marriage certificate.

The name you provide should be the name you are intending to use in practise. If it is different from the identification document you provide we may ask for further documentation.

If you need more space to complete this section, please email further addresses to the registration team at registration@optical.org. All practice addresses must be listed.

Section 2 – Optical qualifications

Please include details of all qualifications on which you relied on for initial registration.

Section 3 – Insurance

Registrants arranging their own insurance should provide full policy details. Members of the Association of Optometrists should record AOP as the insurer with their membership number. Members of the Association of British Dispensing Opticians who hold ABDO insurance should record ABDO as the insurer and their policy number or full policy details.

Please note that you need indemnity insurance in place any time you are practicing as a dispensing optician or an optometrist.

Section 4 – Removal from the register

This section requires information regarding the circumstances which led to your removal from the register and the activities you have undertaken since being removed.

If you tick that you have completed any of the activities listed then you should provide the necessary information as requested on the form on this page https://www.optical.org/en/Registration/Restoring_to_the_registers/unregistered-activities-form.cfm

Section 5 – Fitness to practice declarations

In this section you must declare any criminal matters, disciplinary matters and/or physical and mental health conditions.

False declarations or failure to make relevant declarations may constitute a criminal offence and result in refusal of your application to join the register.

Please ensure that you tick either the YES or NO box to indicate whether you wish to make any declarations about criminal and disciplinary matters and/or physical and mental health. If you tick YES you must go [here](#) to provide details of your declaration. The GOC website provides further guidance in the section headed 'making declarations':

www.optical.org/en/Registration/Making_declarations/index.cfm

If you are unable to access this document, please contact the Registration team directly.

Relevant bodies for the purposes of section A2 are the following:

- General Optical Council
- Health and Care Professions Council
- General Chiropractic Council

- Nursing and Midwifery Council
- General Dental Council
- Pharmaceutical Society of Northern Ireland
- General Medical Council
- General Pharmaceutical Council
- General Osteopathic Council
- Primary care organisations or health boards

The Registration team may contact you to request further details on your declaration. Failure to respond to an information request will delay your restoration application. This information may be passed to our Fitness to Practise team for investigation.

All data provided in this section of the restoration form will be kept securely and for no longer than necessary. It will not be published on the register.

Section 6 – Declaration of information

Please read and tick the declarations and sign and date the form in the space provided.

Data Protection Statement

The information you provide to us, the GOC (as data controller), will be processed and used in line with our statutory purpose under the Opticians Act in order to maintain our Register and ensure our registrants are fit to practise. For more information regarding how we process your data please see our [privacy statement](#).

Why do we need this information?

The information we collect on this form is required in order for us to make relevant checks and enter your name on the Register.

What do we do with the information you provide?

Once received, the information is stored securely by our Registration team and your restoration application is processed. The information will be transferred to our electronic systems and kept for no longer than necessary for our purposes.

What information is published?

We have a duty to publish our Register in an accessible format. On request, we may provide our public register to other bodies.

The following information is published on our Register:

For Individuals:

Full name, GOC Number, Registration status, Gender, Registered as, Date of most recent registration, Registered specialties, Town (this is the town of the Contact Address, provided in Section 1), Qualifications, Fitness to practise decisions, Practice Addresses.

No other personal information will be published in a format where individuals may be

identified. All information will be handled in line with the Data Protection Act 1998.