

COUNCIL

Actions arising from February and March Council Meetings

Meeting: Public – 16 May 2013

Status: for noting

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Purpose

This paper provides Council with progress made on actions from the last meeting.
This paper is for information.

Action Points from the Council Meeting held on 27 March 2013				
Action	by	Description	Deadline	Notes
PAP1 (7781)	LH	Amend the Audit and Risk Committee terms of reference as agreed and publish.	ASAP	COMPLETED – Revised Terms of Reference published on the GOC website
PAP2 (7791)	NE	Amend the RemCo terms of reference and finalise wording with the Council Chair and Chair of RemCo	ASAP	COMPLETED - Revised Terms of Reference approved and published on the GOC website
PAP3 (7795)	NE	Executive to seek clarification from PSA in regard to having members from the devolved nations on appointment panels	May 2013	COMPLETED – The PSA have indicated that they do not consider it good practice to include representatives of the devolved administrations, or central government, in the appointments decision-making process. BC and GH advised of the full response.
PAP4 (7796)	NE	Set up a Nominations Committee meeting to consider terms of reference and the next phase of succession planning	ASAP	COMPLETED – teleconference to consider terms of reference and independent member role descriptions took place on 3 May 2013.
PAP5 (7804)	NE	Amend the role description for the Senior Council Member	ASAP	COMPLETED – Approved by Chair and SCM and published on the GOC website.

Action Points from the Council Meeting held on 27 March 2013				
Action	by	Description	Deadline	Notes
PAP6 (7809)	NE	Write to Committee Members to advise of the decision not to change Member fees	ASAP	COMPLETED – A letter from Gareth was sent by email on 19 April 2013 which also advised committee members of Council's decision to appoint Council Members to the committees.
PAP7 (7817)	NE	Advise Claire Slade on her appointment as Responsible Officer to the Registration Committee	April 2013	COMPLETED – Declaration returned and attended Registration Committee meeting on 24 April 2013.
PAP8 (7824)	JL	Check that the Chair of Audit & Risk Committee is now satisfied with the reserves policy	ASAP	Chair of ARC agreed verbally but has yet to confirm in writing

Action Points from the Council Meetings held on 13 February 2013				
Action	by	Description	Deadline	Notes
PAP1 (7734)	LH	Amend the Audit & Risk Committee terms of reference	ASAP	COMPLETED – Revised version considered by Council on 27 March 2013.
PAP2 (7736 & 7759)	BC & PD	Discuss with the incoming Chair whether there is a need for a Finance Committee	March 2013	COMPLETED - BC discussed with GH.
PAP3 (7765)	AB	Include project costs in the 2013/14 Business Plan	ASAP	COMPLETED