

General Optical Council
Transfer between registers 2011-12 (student)

Section 1 – Application for transfer

Please tick one box only:

- I wish to apply to transfer **from** the register of student dispensing opticians **to** the register of student optometrists.
- I wish to apply to transfer **from** the register of student optometrists **to** the register of student dispensing opticians.

On which date did you recommence your studies, having transferred courses?(mm/yy) _____

Please indicate your current year of study/training: (tick one only):

Academic year

Practical experience

1st year

(Pre-reg)

2nd year

3rd year

Exam only

4th year

Section 2 – Current registration details

Fields in **bold** type indicate information which appears in the published register and may be made available to third parties.

First name(s)	Surname	Title
Date of birth	GOC number	

Section 3 – Educational establishment where you are undertaking training

Please clarify the name of your educational establishment

Optometrists

- Anglia Ruskin University
- Aston University, Birmingham
- University of Bradford
- Cardiff University
- City University, London
- College of Optometrists
- Glasgow Caledonian University
- Plymouth University
- University of Manchester
- University of Ulster

Dispensing opticians

- Anglia Ruskin University
- ABDO College DLI
- ABDO – Examinations
- Bradford College
- City & Islington College
- City University, London
- Glasgow Caledonian University

Please provide the full name of the course you will be studying or the pre-registration scheme you will be undertaking during the registration year. If you wish to be registered solely for the purposes of sitting examinations and have registered with the relevant examination body please provide the name of the examination(s) you will be sitting and the date(s) you will be taking them.

Section 4 – Declarations

Do you wish to make any declarations?

- Yes Please give full details below
Failure to provide full details will delay your application
- No Please proceed to **Section 5**

Section A – Criminal and disciplinary proceedings

1. Please provide full details of any convictions or cautions (or any Agreed Offer, Penalty Payment Agreement, or Absolute Discharge Order in Scotland) or any investigations in relation to a criminal offence. You must declare any conditional caution, and any convictions which led to the imposition of a conditional or absolute discharge. This must include any convictions etc that you believe spent. You should give full details of the **date, the offence committed, the penalty or punishment imposed and the circumstances leading to the offence. This should include the amount of any fine and the name of any court you attended.** Attach a separate sheet if necessary.

You do not need to declare road traffic offences that have been dealt with by way of a fixed penalty.

2. Please provide details of any adverse findings or current investigations by the GOC or any other body which regulates a health or social care profession either in the UK or abroad, including a NHS primary care organisation (PCO) or health board. You should give details of the **date, the regulatory body/PCO and the sanction or investigation.** Attach a separate sheet if necessary.

Section B – Physical and mental health

Are you aware of mental or physical health conditions which a reasonable person would think might impair your fitness to undertake training? If **yes**, please provide full details of the **date and nature of the condition, the date of diagnosis and any treatment required.**

Section 5 – Declaration of information

I declare that I have read, understood and will comply with the GOC's code of conduct for individual registrants.

I understand that the GOC will use the information I have provided to exercise its proper and statutory functions.

I declare that the information given in this form is true and accurate.

I understand that my annual student retention application will be due by 15 July each year regardless of the date of my initial registration/restoration.

I understand that I must notify the GOC immediately if there are any changes to the information provided in this application.

Signed

Date

Official stamp

Section 6 – Certification (to be completed by your educational establishment or supervisor)

I certify that the applicant intends to or is undertaking training/pre-registration training* in optometry/dispensing optics* during the academic year.

Name of person certifying

Position of person certifying (Head of Dept/Personal Tutor/Supervisor)

Signed

Date

*please delete as appropriate

Checklist

Make sure you:

- Complete all sections of the application form
- Sign the declaration
- Ensure your form is stamped and certified by your educational establishment*.

* You must forward this form to your educational establishment (or supervisor) to complete Section 6. It is your responsibility to ensure you are registered.

General Optical Council
Transfer between registers 2011-12 (student)

To apply to transfer from the register of student dispensing opticians to the register of student optometrists or from the register of student optometrists to the register of student dispensing opticians you need to do three things:

1. Complete all sections of the transfer form
2. Sign the declaration
3. Ensure that the form is certified by your educational establishment or supervisor
4. Return the form to GOC

Completing the form

Section 1 – Application for transfer

Please tick the box to show which register you would like to be transferred to. Provide the date that you recommenced your studies, having transferred courses.

It is important that you clarify your current year of academic study or practical training. If you are undertaking pre-registration training then you need to provide the name and contact information of your current supervisor in Section 2.

Section 2 – Individual contact details

Your contact address will form part of your entry in the public register. You must provide an address which is reliable so that communications from the Council can reach you without delay. You must notify the Council in writing or through our internet service of any changes to your address. You must also notify us of a change of name as soon as possible, enclosing a photocopy of the change of name deed or marriage certificate.

Section 3 – Educational establishment where you are undertaking training

Please include which approved educational establishment is proving your training. If you are in your vocational (pre-registration year), you should indicate the relevant examining body.

Section 4 – Declarations

Please ensure that you either tick the YES or NO box to indicate whether you wish to make any declarations about criminal and disciplinary proceedings and/or physical and mental health. If you tick YES you must provide full details in section A and/or B according to the guideline below and on the form. You must declare any conviction, caution, conditional caution, conditional or absolute discharge and any investigations in relation to a criminal offence.

This must include any of the above that you believe spent.

Relevant bodies for the purposes of Section A2 are the following:

General Optical Council	Health Professionals Council
General Chiropractic Council	Nursing and Midwifery Council
General Dental Council	Pharmaceutical Society of Northern Ireland
General Medical Council	Royal Pharmaceutical Society of Great Britain
General Osteopathic Council	Primary care organisations or health boards

Section 5 – Declaration of information

You must sign and date the declaration of information.

Section 6 – Certification

This section must be completed by your training establishment, or your supervisor if you are undertaking pre-registration training.

We need to receive confirmation that you will be or are already undertaking training or study at the institution indicated on your application form.

If you have questions

Email	goc@optical.org
Write to	41 Harley Street, London W1G 8DJ
Telephone	+44 (0)20 7580 3898, option 1 Mon to Thu 09.00-17.00, Fri 09.00-16.45
Website	www.optical.org
