

Freedom of Information Act 2000
Health Regulators Model Publication Scheme – General Optical Council

Part 3: Publications list

Class	Sub-class	Title/Description	Notes	Availability
<u>Administration</u>	Structure and organisation	Introduction to the GOC	Information about the purpose and responsibilities of the GOC	Free on website
		Contact details for GOC departments and staff		Free on website
		Legislation	Acts of Parliament and statutory instruments governing the work of the GOC	Free on website
	Council and committees	List of Council members		Free on website
		Schedule of Council meetings		Free on website
		Council papers	Agendas, papers and minutes for past meetings from 2007 onwards	Free on website (2007 to date) Free electronic or hard copy on request
		Committees	Information about the Council's committees, including minutes of past meetings	Free on website

Class	Sub-class	Title/Description	Notes	Availability
		Register of Members' interests		Free on website
		Members' Code of Conduct		Free on website
		Standing Orders	Instructions for conducting GOC Council and Committee meetings	Free on website
	Employment	Job vacancies	Details of current job vacancies at the GOC	Free on website
		Sample employment contract	Sample employment contract outlining standard terms and conditions	Free electronic or hard copy on request
	Strategic plans	Strategic and business plans	Strategic planning framework and annual business plans.	Free on website
<u>Registration</u>	Register	Statutory Register	May be inspected by appointment at the GOC offices.	N/A
		Online Register	Searchable online register of optometrists, dispensing opticians, student optometrists and dispensing opticians and bodies corporate.	Free on website
		Guide to searching the registers		Free on website

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		Register extracts	The GOC will produce extracts of the Register (eg names of optometrists and dispensing opticians in a particular postal area) on request. This information can be requested by phone.	Chargeable electronic or hard copy
	Registration information	Registration guidance	Information for individuals and bodies corporate wishing to apply for registration or restoration.	Free on website
		Registration application forms		Free on website
	Registration Appeal Committee	Notices of hearing	Where a formal hearing is to be held to determine an appeal against a decision to refuse registration, the GOC publishes a notice of the time, date and place of any hearing. Hearings are normally held in public. Published 28 days prior to the hearing.	Free on website
		Notices of decision	Notice of the decision of the Committee.	Free on website
		Transcripts	Transcripts of the public sessions of the Committee.	Free on website
<u>Education</u>		Core curricula	Information about the core curricula for optometry and dispensing optics courses.	Free on website
		Handbooks for approval of training institutions and assessments	Information about the process for approval of training institutions and assessments in optometry and dispensing optics.	Free on website
		List of approved courses and institutions		Free on website

Class	Sub-class	Title/Description	Notes	Availability
<u>Fitness to practise</u>	Standards	Recognised qualifications list	List of those qualifications currently recognised by the GOC.	Free on website
		Codes of Conduct	Codes of Conduct for individual and business registrants	Free on website
		Core competencies	Information about the knowledge and skills an optometrist or dispensing optician must possess, in order to register with us and practise in the UK	Free on website
	Complaints	How to make a complaint about a registrant's fitness to practise	Information and forms for anyone wishing to refer an allegation about a registrant's fitness to practise to the GOC	Free on website
	Guidance	Guidance on warnings issued by the Investigation Committee	Guidance on the process by which allegations	Free on website
		Guidance to registrants who are to undergo a Performance Assessment		Free on website
		Guidance to GOC performance assessors		Free on website
Fitness to Practise Committee	Notices of hearing	Where a formal hearing is to be held in relation to allegations, the GOC publishes a notice of the time, date and place of any hearing. Hearings are normally held in public. Published 28 days prior to the hearing.	Free on website	

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		Notices of decision	Notice of the decision of the Committee together with reasons and the sanction applied.	Free on website
		Transcripts	Transcripts of the public sessions of the Committee.	Free on website
<u>Communications</u>	Annual Report	Annual Report	Annual report about the activities of the GOC. Includes the annual accounts.	Free on website Free electronic or hard copy on request
	Publications	Bulletin	Regular newsletter of the GOC.	Free on website Free hard copy on request
	Press Statements	Press and news releases	List of statements / clarification notes issued to the press on a variety of topics.	Free on website
<u>Other information</u>	Consultations	Consultations held by the GOC	Current and past consultations from 2007 onwards	Free on website
		Our responses to others consultations	Our submitted responses to consultations held by other organisations available from 2004	Free on website Free electronic or hard copy on request